

SAMPLE INVITE EMAIL

Good morning, Rebecca,

The Top of Virginia Regional Chamber (TVRC), which represents the City of Winchester, Clarke County, & Frederick County, would like to invite Governor Youngkin to attend a post-legislative event for our region on April 7, 2022. Schedule of events as follows:

10am - 12pm Business Roundtable with Area Businesses at Winchester Country Club
- Participants will include a variety of local businesses.

12pm - 2pm Lunch at Winchester Country Club
- Senator Jill Vogel and Delegates Bill Wiley, David LaRock, Wendy Gooditis, & Todd Gilbert will be invited, and registration will be open to TVRC membership.
- TVRC CEO Cynthia Schneider will provide introductions and Christopher West will facilitate.

2pm - 4pm Tour of Region and Area Businesses
- Airplane ride and/or car ride over our jurisdiction are both options.
- CEO Cynthia Schneider will facilitate with staff support.

Please note that we are flexible and will do whatever it takes to accommodate the Governor's schedule, including adjusting the date and/or areas of interest. We are excited to showcase our region and look forward to hosting him.

Thank you,

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The Voice of Business
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